2.1 I can describe the purposes for using collaborative technologies

The purpose of Collaborative technology is for colleagues and teams to have meetings without having to physically be at work and study places and still be able to be connected, to carry on with studies and work, be informed, organized and share work all in one place.

We held a Microsoft teams meeting, to discuss topics we chose to do discussions on. This application was very good and gave options for privacy also, like having the camera off, but still being able to communicate through the mic. We were able to see others work on PowerPoints. All team members were allowed to ask questions and then do an assessment form on their opinion on the work.

We use Adobe connect to do our daily study meeting rather than Microsoft teams at it is better for sharing files, making it better as a classroom.



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